

	Meeting Minutes Pax Christi Monthly Council Meeting	COMMUNITY COUNCIL
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Council:	Community Council
Meeting Date:	January 18, 2022
Minutes Prepared By:	Carol Bishop

Attendees:	Phyllis Olson – Chair	Barb Hokanson
	Fr. Mike Byron	Mary Lanners
	Carol Bishop	Mary Lillicrap
	Bruce Koehn Lekha Pauly	Clarissa Lobo Tish Osborn
	Patricia Hughes Baumer Mary Frances Messer	Jeanne Roffe Brad Schleif Shari Steffen Karen Wilder

Absent:		

Call to Order: Meeting called to order at 5:30 pm by Phyllis Olson.

Opening Prayer: *Prayer for Conscience and Courage (Joan Chittester)*– led by Mary Lanners

Approve Last Month Minutes: Minutes of the December meeting were approved. Messer moved. Lanners seconded

Topic #1: Update: Reimagining Youth Faith Formation - Discussion led by Scott Brazil

Scott Brazil, Director of Faith Formation, was asked to give a report on his listening session with Pax parents and teens. Seven families attended and one teen, however the discussion was productive.

Families want Pax to find ways to re-engage teens. There was a lot of energy around the teens doing service and not just “sitting around talking.” The idea is to give them opportunities to enter into the experience of service with some adult mentors, and then have time to process the experience together. This also provides opportunities to build relationships. There was also a positive response to restoring mission trips in some fashion. It was noted that the goal of revitalizing youth ministry is not just a matter for Faith Formation staff, but must also engage others in the parish. Concern was expressed for the mental health needs of teens during these times. This needs falls outside the training and expertise of Pax Christi staff, so it was acknowledged that we would need to identify other resources and discern the best way to address these needs. Pastoral care of youth and families has been added to the Director of Care and Support job description and we envision

collaboration and coordination between FF and Care and Support on general pastoral care. We will learn more as we actually get into the ministry and create appropriate methods and resources.

Karen Wilder asked if the youth program would also include social events and activities. Scott notes that the teens have very busy schedules and are typically getting many of their social needs met elsewhere. The old model of youth events doesn't work as well anymore. That being said, we're exploring the possibility of a youth concert this summer, perhaps with a local faith-based band and perhaps incorporate our youth in singing and music.

Barb Hokanson noted that the parents want faith in action, not classroom based programs. Within our own Pax departments and council, we will need to collaborate together on engaging youth so we're not all trying to engage the same young people. Brad commented that it would be good if we can recruit more youth to councils this year.

Synod

Since Scott is the Pax Christi coordinator for Synod activities, Phyllis asked him for an update. The Archdiocese has shifted from an in-person deanery gathering to in-parish meetings across the diocese. We are waiting to receive additional details and instructions for the meetings.

Topic #2: Youth and Young Adult Formation Priority Area -Discussion led by Phyllis Olson

Phyllis raised the questions on the agenda regarding how best to address the priorities of youth and young adult formation. She noted that she's struggling with how the ministry councils and Community Council should be engaged in helping to build the plan for addressing ministry to our youth. Which bodies should have ownership for the goals/strategies and measurement? Should each ministry council identify ways they might engage youth in their ministry? Should we all be working together on a comprehensive plan? It's something that should involve the parish at multiple levels and not the responsibility of FF alone. She observed that those who have some part in the plan are like concentric circles, each with some part in it:

- FF staff
- Ministry Councils
- Community Council
- The parish community

Bruce commented that the actual work to be done in addressing priorities belongs with the "experts" (our trained staff) and the councils. The question seems to be how do we get to a comprehensive plan that address all the work to be done, some of which belongs to councils other than Lifelong Faith Formation.

Carol updated the council that we are still in an information-gathering phase of planning and are not yet to a point of implementation. We hope to engage Springtide in a consulting capacity as we work to develop plans to move the youth program forward. Currently, Scott, Fr. Mike and Carol are refining the job description for the new youth minister.

Topic #3: Number of Priorities - Discussion led by Phyllis Olson

Phyllis posed the question about which of the top priorities Pax should take on in the year(s) ahead. In addition to youth, we've identified Engagement (and re-engagement) and Outreach.

In relation to Engagement, Patricia encouraged some kind of large social event to gather the community again and signal a new beginning. People are hungry for community.

Jeanne suggested that we begin building from within, then moving out. She noted that engagement is something you offer, not “put on.”

Mary Frances encouraged the creation of a plan so when circumstances permit (pandemic) we can move ahead. What do people want and need?

Brad encouraged that we focus on Pax values. It’s what has always drawn people to Pax.

Someone suggested that we plan around Easter to “resurrect” the parish. Carol noted that she and Renee are in discussions about hosting a Pax Christi Easter egg hunt as an opportunity for families to gather. We would include a spiritual component as well. It was suggested that we identify other ways that we can use Easter as a time to engage community. Clarissa, Karen and Phyllis offered to work on ideas. Shari noted that Worship will be working on this as well. Karen offered to convene the group.

Phyllis noted that the topic of small groups has come up frequently and is a format used in large churches to build smaller communities and build connections between people.

Brad recommended that we embrace the outdoors this year and offer more outdoor programs, events and even prayer opportunities.

Topic #4: Fr Mike Updates/Sharing

Fr. Mike commented that he appreciated how hard everyone is working to discern and address our priorities. He noted that he has done lots of reading about these times and what people are longing for is relationships. Relationships are often formed by working side by side.

Topic #5: Carol Updates/Announcements

Carol updated the Council on the status of the search for a new director of Care and Support. The position was posted in December and thus far, there are two applicants. We hope to broaden our search to bring in some additional applicants. These are difficult times for hiring and particularly within the Church. Many parishes are struggling to fill open positions.

Next Meeting – February 15, 2022

The meeting was adjourned at 7:15 p.m.



Meeting Minutes
Pax Christi Monthly Council Meeting

**ARTS, CAMPUS,
& GARDENS**

Meeting Date:	01/18/2022
Minutes Prepared By:	Dan Ward
Absent:	Tony Andersen, Kevin Roth, Pat Nault, Renee Lubratovich
Attendees:	Tom Sheller, Paul Cress, Kate Hanson, Dan Ward, Tish Osborn, Dan Kohler

Opening Prayer:

Call to Order: time 7:15pm, by Tish Osborn

Approve Last Month Minutes: Moved to accept by Paul Cress, seconded by Kate Hanson

Approved Revisions: N/A

Topic: Uploading meeting minutes to Flocknote

Discussion: There is confusion on our council on using Flocknote and uploading meeting minutes.

Decisions: Clarify with Andrea Ward on best way to access

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Template in Flocknote to fill in and upload		2/15/22

Topic: January Ad Hoc Garden Group Meeting

Discussion: Met with Calyx about potential path improvements around wetland area.

Determined city has right to access wetland area for cleanout every 25-30 years.

Any path improvements will need to allow city access to wetland area.

There are 3 bridges on the path that need to have surface re-worked and railings added.

Potential path surfaces discussed including mulch, crushed granite and asphalt.

This project once underway is well positioned to include Pax Christi youth.

Decisions: Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Contact City about when next wetland cleanout is scheduled Determine from city if asphalt can be used on trail	Dan Kohler	

<p>A path survey will be required to provide exact parameters to contractors when requesting quotes for work to be done</p> <p>February Ad Hoc Garden meeting will focus on developing outside path, developing areas for outside activities, and including Pax Christi youth in the project.</p>	<p>Tish Osborn, Paul Cress, Kate Hanson</p>	
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Topic: Room Signs

Discussion: Showed samples of signs that were re-worked to better show the Pax Christi leaf logo, and showed the Danish Oil finish color applied to the signs.

Discussed which brail strips look best with the sign color being used.

Discussed placement of brail strip on signs and ADA height requirement for sign installation

Confirmed that Velcro will be used to attach signs to wall.

Showed fliers that were sent out to Pax Christi youth to recruit student volunteer help. Response has been great with 7 students responding so far to help.

A proposed time-line for sign production was provided to the group.

Decisions: The members present agreed on the sign version to use that looks best with the Pax Christi logo.

Brail strips will include only room numbers, not room names and will be attached on the sign under the room number.

New samples of different colors of brail strips need to be ordered to determine best color to use.

Determined the proposed time line is too aggressive and needs to be re-worked.

Plywood should be cut so that grain runs vertically for best look.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
<p>Determine how much Baltic Birch plywood is needed and place order.</p>	<p>Dan Kohler</p>	<p>1/21/22</p>
<p>Order new samples of brail strips.</p>		
<p>Test run laser for larger signs and cutting in for brail strip placement.</p>	<p>Dan Kohler, Dan Ward</p>	<p>1/21/22</p>
<p>Modify production time-line</p> <p>Notify student volunteers of new production schedule.</p>	<p>Dan Ward</p>	<p>2/7/22</p>
<p>Line up volunteers to cut plywood to sizes needed</p> <p>Line up adult volunteers for test production (sanding, staining) before student volunteers are brought in.</p>		
<p>Line up volunteer to install signs that are completed.</p> <p>Begin test laser production</p>		<p>2/14/22</p>

Topic: Wayfinder company for indoor/outdoor signs

Discussion: New signage may be needed in the building to help direct people to various areas of the building. Signage will also be needed with the garden path project. Wayfinder companies are expert at using signage most effectively for these purposes.

Decisions: Make contact with wayfinder companies to determine cost and cost benefit of using them.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Contact wayfinder company	Tish Osborn	2/15/22

Topic: Capital Repair/Replace Project Status

Discussion: Dan Kohler let us know that the elevator repair project is complete. All drinking fountains will have bottle filling stations added to them, starting with 3 fountains including one near the music rooms

A future project is to remove the floor tile at Entrance 6 and replace with non-slip flooring. This will eliminate the need for floor mats in the area.

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date

Topic: Inside Plant Care

Discussion: Kate Hanson let us know all is doing well with inside plant care. The crew working with the plants is doing a great job.

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date

Adjournment: Moved to adjourn by Kate Hanson, time 8:40pm

Scribe schedule for meetings:

- February 15 - Kevin Roth
- March 15 - Tony Andersen
- April 19 - Pat Nault
- May 17 - Kate Hanson
- June 21 –



Meeting Minutes
Pax Christi Monthly Council Meeting



Council:	Care and Support Ministry
Meeting Date:	January 18, 2022
Scribe:	Lisa Schuette

Attendees:	Mary Lou Alesso	Mary Lillicrap
	Mary Boerner	Anita Lang
	Lisa Schuette	Carolyn von Weiss
	Kyle Finken – Care & Support Coordinator	

Absent:	Jean Thoresen	Phillis Bennett
	Marge Dubbelde	

Call to Order: Meeting was called to order at 7:18 pm by Mary Lillicrap.

Opening Prayer/Reflection: “The Art of Accompaniment” by Bill Huebsch Pages 23-25 – Principal 5. Council members shared their reflections about the reading.

Approve Last Month Minutes: Anita moved to accept the December minutes; Carolyn seconded.

Community Council Update: Mary provided an update regarding the Community Council Meeting. Please see the Community Council Meeting Minutes. She also made note of the upcoming retreat on February 5th as well as a request from Lay Leadership to begin thinking about recruiting new council members.

Director’s Report: Kyle discussed what has been happening in the Care and Support Ministry this past month.

Discussion: Phillis & Anita met with Andrea Ward and Maura Schnorbach on January 12, 2022 to discuss our questions/concerns regarding SERVE and how the Pax Christi website inspires service in Care & Support ministry. Anita provided a detailed update regarding this meeting (please see attached notes). There was a lengthy discussion of options for arranging and adding information to fully represent Care & Support resources. It was recommended that we use the

“Visitor” image that is currently on our website but replace the banner “Visitor” with “Compassionate Presence”. It was further recommended that we replace the current text with the following:

COMPASSIONATE PRESENCE

Provides accompaniment by ministering to members within church and community and becoming trusted companions (bringing the Eucharist, listening, befriending, prayer and grief support).

We will make a final decision at our meeting in February.

Action Items for this Topic

Action Item(s)	Owner	Target Date
Browse SERVE and brainstorm ideas for improved content, function, user experience and ways for parishioners to inquire and become involved in Care & Support ministry.	All	Next meeting date February 15, 2022

Next Meeting: February 15, 2022

Scribe: Mary Boerner

Adjournment: Moved to adjourn by Kyle; seconded by Mary B. Meeting adjourned at 8:38 pm.



Meeting Minutes
Pax Christi Monthly Council Meeting

Communications

Meeting Date:	01.18.2022
Minutes Prepared By:	Nicholle Check
Absent:	All present!
Attendees:	Brad Schleif, Sara Byerley, Dave Wagner, Andrea Ward (staff)

Opening Prayer: Sara

Activity: Dave: Best advice. Dream trip.

Call to Order: 7:16 by Nicholle

Approve Last Month Minutes: Moved to accept by Sara w/o revision, seconded by Nicholle.

1. Community Council Update (Brad)

- Youth (accompaniment/mentorship)
- Discussion: Faith interest connectors/spark groups revisit? Important to be involved in the life of the youth outside of parish
- Action: Identify ways to involve youth in communications

2. Communications Director Update (Andrea)

- New employees in place (Dan and Debbie)
- Upcoming projects:
 - a. Call to Leadership messaging will be focused on discernment, not just identifying a specific council; timeline for discernment process will begin before Easter (April 17)
 - b. February retreat on calling (in person; limited to 100 participants); discussion about recording events: where are recorded events stored on Pax site (e.g., justice speakers archive is password-protected to protect intellectual property of speakers)

3. Communications Projects Updates:

• Content Sources List

Nicholle: notes attached in January 2022 folder

Next steps: curate final list of content sources (identify 10-12 most reliable sources)

• Communications Intern Program

Dave: notes attached in January 2022 folder

Next steps: determine format (Internship? Coop?); compensation

• Writer/editor recruitment, development

Sara: notes attached in January 2022 folder

Next steps: Style guide development; Andrea/Sara: will review plan this month; training/guidance for writers and editors; also: photography program

- **2022 Communications Calendar**

Andrea/Brad

Next steps: working on first draft this month

4. Writing faith stories program: Everyone please review Andrea's proposal this month and sent comments to Andrea (document available on Flocknote and in the January 2022 file)

Our very productive meeting concluded at 8:40.

Scribe schedule for meetings:

Tuesday, Feb 15, 2022 at 6:30 PM -- Sara is scribe

Tuesday, Mar 15, 2022 at 6:30 PM -- Dave is scribe

Tuesday, Apr 19, 2022 at 6:30 PM -- Nicholle is scribe

Tuesday, May 17, 2022 at 6:30 PM -- Sara is scribe

Tuesday, Jun 21, 2022 at 6:30 PM -- Dave is scribe



Meeting Minutes
Pax Christi Monthly Council Meeting

Finance and Development

Meeting Date:	01/18/2022
Minutes Prepared By:	Mark Chronister
Absent:	Sandy Towey, Lindsey Perkins
Attendees:	Sue Fier, Bill Kozik, Jay Jensen, Jerry Marick, Jeanne Roffee, Jeff Schuh, Bruce Koehn, Zach Wallace, Mark Chronister

Opening Prayer: Jay Jensen read the opening prayer

Call to Order: time 7:31 PM by Jeanne Roffee

Approve Last Month Minutes: Moved to accept by Jay Jensen, seconded by Jeff Schuh

Approved Revisions: N/A

Topic: Share a 2022 goal/hope

Discussion: Each Council member shared a 2022 goal/hope

Decisions: N/A

Topic: Community Council Update

Discussion: Jeanne reported on the Community Council meeting. Details will be contained in the minutes of the Community Council

Decisions: N/A

Topic: Monthly Financial Review

Discussion: Lindsey completed the review for December 2021. No issues were noted.

Topic: Stewardship renewal

Discussion: Sue Fier reported that responses were at \$1.504 million, down from last year's \$1.611 million and FY 2019's \$1,692 million. Actual collections were holding a 100% of intentions. Calendar year end tax statements for parish giving will be mailed by the end of January.

Decisions: N/A

Topic: Investment Review

Discussion: Jeff Schuh reported that December investment returns were -.10%, -.54% for the quarter ended 12/31/2021

and -.66% for the fiscal YTD for the Stonebridge account; 3.28% for December, 10.28% for the quarter ended 12/31/2021 and 12.26% for the fiscal YTD for the Vanguard account. Return for the Endowment account was 2.05% for December, 4.27% for the quarter ended 12/31/21 and 4.82% for the fiscal YTD.

Decisions: Jerry Marick suggested inviting Stonebridge's Ron Hume and their new portfolio manager, John Lynn, to present their annual update at our February meeting. The Council concurred and will invite them to the beginning of our February meeting with the goal of having them first on the agenda and starting our meeting 10-15 minutes earlier with the expectation that their presentation and discussion will take 30 minutes.

Topic: Vanguard

Discussion: Sue Fier reported that Vanguard put a temporary purchase restriction on our account in December resulting in the December transaction was not completed. After Sue made multiple phone calls to Vanguard and fulfilled their requests the restrictions were lifted and our January transaction was completed. Discussion regarding the details of the temporary purchase restrictions followed.

Decisions: The Council agreed that Jeff Schuh will obtain the necessary details from Sue and will write a letter to Vanguard so the appropriate people at Vanguard are made aware of the situation so it hopefully does not happen again.

Topic: Justice Grants Review - data

Discussion: The annual percentage of Justice Grants and Total Parish Outreach as a percentage of Regular Contributions from FY 2012 up to FY 2022's budgeted amount was made available to all Council members prior to the meeting.

Topic: Justice Grants discussion

Discussion: The Parish has struggled to get back to the 10% target for Justice Grants and Total Parish Outreach although the Parish accomplished a 9.9% in FY 2021. Currently the 2022 budget indicated the Parish will reach 8.7%. Given the result of Parish financial results through December 2021, discussion ensued about opportunities to reach the 10% goal.

Decisions: Bill Kozik made a motion to increase FY 2022's budget for Justice Grants by \$30,000 to \$200,000 with a total of \$180,000 coming from operations and \$20,000 from Endowment increasing the goal to 10%. Zach Wallace seconded and the motion passed. The recommendation for the amount will be presented to the Community Council in February.

Adjournment: Moved to adjourn by Jerry Marick, seconded by Bill Kozik, time 8:47 PM

Scribe schedule for meetings:

February 15 – Zach Wallace

March 15 - Lindsey Perkins

April 19 - Jeff Schuh

May 17 - Sandy Towey

June 21 - Bill Kozik



Meeting Minutes
Pax Christi Monthly Council Meeting

**Hospitality & Community
Outreach Council**

Council:	Hospitality & Community Outreach Council – Zoom call
Meeting Date:	January 18, 2022 Meeting Notes
Minutes Prepared By:	Marc Nosal

Attendance: P = Present A = Absent

Attendees:	P	Hermes Cervantes	P	Carol Bishop
	A	Cathy Ohser	P	Kim Smith
	P	Marc Nosal	P	Karen Wilder

Call to Order: Meeting called to order by Karen Wilder

OPENING PRAYER

Approve December Minutes: Moved to accept by Hermes, seconded by Marc.

Approved Revisions: N/A but there was a request that all minutes be recorded in word doc.

Mission Statement: *The Hospitality & Community Outreach Council creates a sense of community and belonging through active fellowship, connecting ALL to God and one another.*

Purpose Statement: *The Hospitality & Community Outreach Council nurtures an atmosphere of hospitality that actively and graciously invites and welcomes all, building relationships that create an inclusive culture. As individuals acknowledge God as their Generous Creator, the council offers opportunities for expression of our profound love and gratitude to God for our many gifts. Our gifts of prayer, service and sharing are expressed in multiple ways by participating in community life and hospitality functions. The outreach of these programs will be expanded to include the community beyond the parish campus.*

1. Report from Community Council Meeting – Karen and Carol (15 mins)

Discussion: Highlights of Community Council meeting

- How can we make sure youth are engaged? Challenges are kids today are over scheduled and pulled away from youth ministries.
- One topic discussed was service. What do we make this look like in the future? Present options to youth: engaging w/first responders, something to help build relationships, mission trips, teachable moments, something that helps the youth identify their gifts (with hopes of them wanting to share them). More on this as this topic continues to evolve and grow.

Decisions: N/A

Action Item(s) for this Topic: Results from Scott Brazil's conversations with Parents and Youth.

2. February Parish-wide Retreat – February 5 (9:00AM to Noon)

Discussion: Looking for members interested in welcoming and being a resource to newcomers; introduce new people to Pax members

- Karen, Kim and Marc will attend along with Carol who will be present as Director of Parish. Karen to inform us regarding the details of the Retreat and our role to welcome newcomers and possibly other role(s) post Karen's meeting.
- As of this meeting 76 adults registered and 12 youth

Action Steps: Registration limited to 150 in person attendees –

3. Paul Bernabei: Request a Volunteer to join Karen in phone conversation with Paul - All (5 mins)

Discussion:

- With COVID 'hanging around' time and topic for this is TBD. Marc has volunteered to join Karen in a call when appropriate time is determined.
- What will this look like? All parish, target audience, etc.

Action Items for this Topic: Identify relevant topics and consider timing in Spring 2022.

4. Revisit collaborating with Youth Ministry to visit first responders/care providers with signs of "Thank You for all You Do" and if feasible, provide a food treat.

Discussion:

- This was covered in #1

Action Items for this Topic: Timing, target organization, H&CO members willing to attend, etc.

Other:

- Re-engage the community, use Easter as a springboard. Karen in discussion with others on this subject and is planning to schedule a meeting in the near future.
- Carol reported that she and Renee have been in discussion to have an Easter egg hunt this spring. This is similar to the approach taken to get community together in the lighting of the Christmas tree. Let's start praying now for a nice spring day☺

Next Meeting: February 15, 2022

Upcoming Meeting Dates:

March 15, 2022

April 19, 2022

May 17, 2022

June 21, 2022



Meeting Minutes
Pax Christi Monthly Council Meeting

Justice Council

Meeting Date:	01.18.2022
Minutes Prepared By:	Cecilia Cervantes
Absent:	Hilda Green/Hilda Green Absent
Attendees:	Mary Lanners, chair, Pat Hanson, Martha Petry, Miriam Porter, Wayne Ward, Cecilia Cervantes, Joan Howe-Pullis (staff)

- I. The meeting was **called to order** by Justice Council Chair, Mary Lanners at 7:34pm.
- II. **Opening Prayer** by Sister Joan Chittister was read by Wayne Ward.
- III. **Community Council** – no report was given
- IV. **Good Neighbor Team:** Two teams have been formed by Pax Christi members. Training was provided to these team members on January 11. It was well-done and very thorough. Martha Petry is a member on one of the teams. The chair of each team: is Katie Frodermann and Craig Pixley. Debbie Hemann, Pax staff person has been leading the background check process on Pax Community members. The Pax Team Members are eagerly waiting for refugee families to be assigned to them. This cannot occur until refugees are provided with a housing location. Housing is difficult to identify in the southwest metro because housing is expensive.
- V. **Video presentation** of a reading of the letter from Birmingham Jail. This was held via zoom on January 17, 2022 in honor of Dr. Martin Luther King. There was very good participation in this event, in spite of some technical glitches. Over 150 participants were engaged. Especially noteworthy is that there was participation from several different members of ecumenical churches and nationalities. After the letter was read, there were breakout discussions in small groups. There was much positive feedback regarding this event from Justice Council members.
- VI. **Parish-wide Retreat:** It will be held on February 5 from 9:00am – Noon. Mary encouraged Justice Council members to attend and participate. Discussion occurred because the retreat is planned for in-person only at Pax Christi location. Justice Council members asked that a zoom option be made available. Mary will follow-up with Maura to take the council members request forward. The Retreat will be based on Ellie Roscher’s book and the retreat is entitled: “An Invitation to Shift One Tiny Thing”. This will be an active retreat, but there will also be time to pause and learn some spiritual practices to support participants through this change process. All are encouraged to register for the retreat.
- VII. **February 9, 2022 Justice Speaker,** Rev. Jim Bear Jacobs. He is the program director for Racial Justice MN Council of Churches. The event is scheduled via zoom from 7:00 – 8:30pm.
- VIII. **March 9, 2022 Justice Speaker,** Charissa Verdorn from Interfaith Power and Light will speak on Faith and the Environment. The event is scheduled via zoom from 7:00 – 8:30pm.

IX. Justice Grant Board (JGB)

Martha Petry as a representative from the Justice Council (JC) attended the JGB meeting on January 10th. Martha's notes regarding the meeting are attached on the Justice Council's January 18th agenda. Discussion about these notes occurred among JC members. Key discussion points included: Process for awarding grants; the number of grantees; the criteria that grantees must address for their grant initiatives to be considered for JGB funding (grantees must address homelessness, education and making an impact in the community); balancing JGB funding to continuing grantees and providing funding to new grantees; and that Pax's funding to grantees has become a smaller portion of the grantees' budgets over time because grantees are also obtaining funding from other sources. The JGB discussed possibly limiting the number of grantees. But if this were to occur, it won't until FY 23. Notice regarding changes in the funding process would first be given to the existing grantees before the funding process changes.

Joan shared a rubric currently used by the JGB to review/assess applications. The JGB is considering adding a weighting column for each criterion to potentially indicate higher priorities in the score. No decision to do this has been made by the JGB. Justice Council members provided feedback on the rubric that is currently used. Miriam noted that the current rubric is somewhat redundant. She suggested simplifying the criteria to reflect the priorities found in JGB's charter: 1) making a significant contribution to the community, 2) bringing about significant/systemic change, and 3) sustainability of the social change that the grantee supports. These primary areas could become the focus for assessing grants.

Joan indicated that last year \$190,000 was distributed to grantees through the JGB funding process. This year, the base amount for funding will be approximately \$150,000. Pax Christi's endowment also contributes toward these JGB grants. The amount varies. There are currently 15 grantees.

The Justice Council expresses its sincere gratitude to the JGB members for their commitment, passion, and all their hard work in following up and advocating on behalf of the grantees throughout the entire process.

The Justice Council's recommendations to the JGB are:

- Suggest that the assessment rubric be fine-tuned to focus on the 3 areas that are included in the JG Charter.
- Engage in further consideration/discernment regarding how to balance funding to continuing grantees with adding new grantees that reflect new community needs.
- The Justice Council did not reach consensus regarding requiring grantees to become sustainable after receiving Pax Christi funding for 3 years and to limit funding to this time. It's a tough balancing act especially because the grantees help at-risk community groups with great unmet socio-economic needs.

There was discussion on how members join the Justice Grant Board. The main suggestion is to keep the process inclusive, to encourage new and diverse members to join the JGB. Martha suggested past members to mentor the new JGB members providing continuity to the JGB.

Closing prayer: Joan Chittister

Chair Mary Lanners adjourned the meeting at 9:00pm.



Meeting Minutes
Pax Christi Monthly Council Meeting

**Lay Leadership Development
& Engagement Council**

Meeting Date:	Tuesday, Jan 18, 2022
Minutes Prepared By:	Clarissa Lobo

Attendees:	Maura Schnorbach	mschnorbach@paxchristi.com
	Sheila Ward	wardsheila007@gmail.com
	Lisa Sheldon	lschleper@gmail.com
	Clarissa Lobo	clarissa.lobocbburnet.com

Absent:	None	
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Call to Order: Meeting called to order at 7:21 by Lisa Sheldon

- 1.1 Opening Prayer:** Clarissa Lobo
- 1.2 Ice Breaker:** When you were a child, what was your biggest dream?
- 1.3 Approve December Minutes** -Sheila Approved and Clarissa Seconded
- 1.4 Community Council Update** - For details, see minutes of Community Council when distributed next month.
- 1.5 The Stories We Live:** Chapter 4
- 1.6 Review calling to Leadership road map and timeline of events-** We Spoke about Key dates for recruiting
- 1.7 Communities of Calling Retreat Planning** - prep for 1/19 meeting-88 people registered Max Capacity will be 100
- 1.8 New council member recruitment** - Think about our sphere and personal invitation
- 1.9 Closing questions/asks to bring to next Community Council-**Follow-up to be done via our next small group meeting
- 1.10 Adjourn-**Meeting Adjourned at 8:46: Sheila moved, Clarissa seconded



Meeting Minutes
Pax Christi Monthly Council Meeting

Lifelong Faith Formation

Meeting Date:	01/18/2022
Minutes Prepared By:	Jeanne Carsello
Absent:	
Attendees:	Scott Brazil, Gary Shipp, Barb Hokanson, Jeanne Carsello, Patti Christensen, Jeanene Klecker, Sue Smith

Opening Prayer: Gary Shipp

Call to Order: time 7:00pm, by Gary Shipp

Approve Last Month Minutes: Moved to accept by Patti Christensen, seconded by Jeanene Klecker

Approved Revisions: N/A

COMMUNITY COUNCIL REPORT; Barb Hokanson Please see Community Council minutes.

FAITH FORMATION REPORT; Scott Brazil

Faith formation programs will be starting up again with Covid safety precautions.

Art Zannoni will return on April 11, the Monday before Easter. He will give a Holy Week talk based on the seven readings of the Easter Vigil.

Jan 12 focus group recap will be the topic of this meeting. There were 4 parents and 1 youth present at the group. Parents are aware that youth are disengaged with church and want help in re-engaging them. Collaboration is needed throughout the program.

Topic: Alpha program

Discussion: Parents like the Alpha program. However, youth service activities are important.

Decisions: Consider providing more service opportunities.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Possibly combine the Alpha program with service opportunities over two years.	Scott Brazil	

Topic: Concerns and suggestions raised by the Focus Group:

Discussion:

Music and youth participation at the 4pm Sunday Mass Prayer services with music could be offered
Possibly have a youth choir
Use social media to reach youth. Evan is doing some of this.
More involvement with the pastor and deacons is needed
Offer more activities and opportunities for volunteer involvement.
The friendship connection is important
A check list for confirmation preparation is helpful

Allow for youth to bring a friend Be welcoming
Openness to youth of all sexual orientations
Awareness of mental health issues.
Establish habits of Faith life
Youth bible study
Focus on post confirmation expectations and opportunities for involvement

Decisions: The basic program structure was affirmed. Add more service opportunities. Keep in mind that the families who participated in the focus group are a small percentage of the 70 families with students registered in the program.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Connect with Carol Bishop on Senior High job description and hope to have someone in place late spring or summer.	Scott Brazil	asap

Topic: Role of LFFC members

Discussion: How can council members help in reimagining the faith formation program? Council can identify some specific ways youth might volunteer to participate with the council activities. Councils to consider are: Pastoral Care, Worship, Social Justice, Arts, Campus and Environment, Communication.

Decisions:

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
LFFC members will think of ways youth could participate in the work of these councils. Ideas will be sent to Scott Brazil by February 1 Scott will compile these and speak to the councils.	LFFC	February 1 2022

Adjournment: Moved to adjourn by Jeanene Klecker, seconded by Barb Hokanson, time 8:10pm

Scribe schedule for meetings:

February 15 -

March 15 -

April 19 -

May 17 -

June 21 -



Meeting Minutes
Pax Christi Monthly Council Meeting

Worship Council

Meeting Date:	01/18/2022
Minutes Prepared By:	Beth Neubrech
Absent:	Mary Wood
Attendees:	Laurie Youngers, Katie Lenius, Beth Neubrech, Lekha Pauly, Shari Steffen, Jacquie Zetting, Joe Meuwissen

Opening Prayer: Lekha Pauly - New Year's Prayer

Call to Order: 7:15 pm by Shari Steffen

Approved Revisions: N/A

Topic: Community Council Update (Shari)

Discussion: Refer to Community Council Minutes.

Topic: Liturgy and Music Director Update (Laurie)

Discussion: Tenebrae info sent out today with sample scripts – seven last words from the cross. It includes Readings, Prayers, and Songs along with veneration and anointing by lay people. Laurie's experience is that it took a long time to build up but became a favorite experience for many.

Tentative Lent/Triduum/Easter Schedule

- Ash Wednesday 3/2 - 9:00 am, 12:00 pm, 5:00 pm, 7:00 pm
- Stations - Every Friday during Lent - 7:00 pm in worship space
- Holy Thursday - 7:00 pm
- Good Friday - Morning prayer 8:30 am, Passion Liturgy 5:30 pm, Tenebrae 8:00 pm
- Holy Saturday - Morning prayer 8:30 am, Blessing of food 12:00 pm, Vigil 8:00 pm
- Easter Sunday - No sunrise, 9:00 am, 11:00 am

There was discussion about playing recordings of prayers from last year, however, the thought is that if people are there in person then the prayer should also be in person.

Choir status – There will be no wind instruments and no more than 8 singers though ordinary time. It will need to be reevaluated after that.

Bells status - Not sure what is happening with handbells due to illness/waiting for tests. Possibly small ensembles. Bells can get by with 10 or 11 but ideal is 12. Not sure about playing at Easter Vigil this year.

Can we include any young people in any of the above areas?

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Send out final Lent/Triduum/Easter schedule	Laurie	Within the week
Review Tenebrae scripts from Laurie or other sources and provide feedback	All	Next few weeks

Topic: Worship Council Recruiting (Shari)

Discussion: Shari, Laurie, and Mary met and discussed this topic. Maura indicated that we are far enough into this year where it may not make sense to add anyone now as opposed to just starting that process for next year. Two weekends in March are earmarked for the start of the discernment process. If anyone has anyone in mind that they think would be good for Worship Council, they should start submitting names.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Send suggestions to Laurie of people that would be good for Worship Council	All	Next several weeks

Topic: Revisit Worship Council Mission and Purpose (Shari and Laurie)

Discussion: Laurie oversees all Worship decisions however, much of the coordination is done by someone else. This blurs the lines of Worship responsibility and the Mission and Purpose statements. Is this because of transitions that occurred when Donna left or is this the way it has been and how it should be? Impression is that some responsibilities have shifted over the years which has resulted in some confusion about our area. Is the intention for Worship Council to be a visioning group or doer group? We need to work with staff to get these questions and others answered. i.e. Who is responsible for what? Does our Mission and purpose match up with what we are doing and/or what do we need to change to make it match up?

Should we meet with others who might have information that would be helpful to clarify the roles and responsibilities? Should we have a separate Worship Council meeting and include others that are involved in some of the Worship coordination? Should we bring someone in to facilitate the clarification of the mission and purpose?

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Approach Carol Bishop regarding funding and suggestions for an outside facilitator.	Laurie and Shari	Within next couple weeks

Determine a date and facilitator for discerning the mission and purpose of the worship council.	Laurie	Prior to next Worship Council meeting
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Topic: Winter Prayer Service (Laurie)

Discussion: Anything indoors is risky at this time given the uncertainty of COVID positivity rates. Should it be virtual? Planning would require a small group. Is there too much going on to try to plan this at this time? Maybe this should be a Lenten experience for youth with us as providing guidance if they want to pursue it. Laurie will be meeting with youth in the near future and can explore that possibility.

Decisions: Worship Council will put this on the back burner for now.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Explore whether the Youth would like to plan something in this area with Worship providing guidance.	Laurie	Next couple of weeks

Topic: Wednesday Night Mass Inquiry from Fred Baumer

Discussion: Fred brought up that we used to have a 5:00 mass instead of morning on Wednesdays. His thought is that more people could attend an evening mass after work and that it would also fit in with Faith Formation. This would need to be discussed with Fr. Mike. Experience shows that since COVID, youth have not been attending the Sunday afternoon mass as they did prior to COVID and the question is whether they would utilize a Wednesday afternoon mass any more than they do a Sunday Mass. Mass may no longer be the best way to reach people. We need to think of other ways to meet people’s Worship needs outside of Mass.

Action Item(s) for this Topic

Action Item(s)	Owner	Target Date
Discuss with Fr. Mike	Laurie	Before next Council meeting

Adjournment: Meeting adjourned by Shari Steffen at 8:41 pm.

Scribe schedule for meetings:

February 15 – Jacquie

May 17 - Beth

March 15 – Joe

June 21 - Jacquie

April 19 - Katie